

Faculty Tech Tips Sheet

# Adding Alternate Text to an Image in Blackboard Learn Original

The process for adding Alt Tags in Blackboard Learn Original is straightforward:

1. Select + from the Text Menu and select the image you want to insert.



2. Right click and select Image from the drop-down menu



4. Add your alt tag to the box marked Alternative Text in the Format Picture dialog box.

5. Click Save.

## Resources

### Blackboard Guides: [Insert Images in the Editor](https://help.blackboard.com/Learn/Student/Ultra/Add_and_Format_Content/Add_Files_Images_Video_and_Audio#insert-images-in-the-editor_OTP-2)

* Adding Images to Blackboard [video walkthrough](https://www.youtube.com/watch?v=xz-vc5kmGiQ)



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